



**STATE OF TENNESSEE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
DIVISION OF MENTAL RETARDATION SERVICES  
ANDREW JACKSON BUILDING, 15<sup>TH</sup> FLOOR  
500 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243**

March 27, 2006

**MEMORANDUM**

**TO:** Regional Directors

**FROM:** Stephen H. Norris  
Deputy Commissioner  
Division of Mental Retardation Services

A handwritten signature in black ink, appearing to be "SHN", written over the name "Stephen H. Norris".

**SUBJECT:** Rate Adjustments Resulting from ICAP Reassessments

ICAP reassessments have begun and the results to date indicate an unusually large number of changes in ICAP scores indicating a potential need for a higher level of service and rate changes. We are examining the data to determine the causes of these changes and will conduct look behind surveys to validate these ICAP results.

No rate adjustments are to be made based on ICAP reassessment scores until we have completed validation activities.

SHN/dra

**Cc:** Residential Services Providers  
Day Services Providers  
Personal Assistance Providers  
Independent Support Coordination Providers  
Louis Moore, M.D.  
Larry Latham  
Fred Hix  
Joanna Damons  
Central Office Program Directors